



SOCIAL CARE HEALTH AND WELLBEING SCRUTINY COMMITTEE

2.00 pm THURSDAY, 17 OCTOBER 2019

COMMITTEE ROOMS A/B - NEATH CIVIC CENTRE

PART 1

1. Declarations of interest
2. Minutes of the previous meeting (*Pages 5 - 10*)
3. To select appropriate items from the Cabinet Board Agenda for pre-scrutiny (Cabinet Board reports enclosed for Scrutiny Members).
4. Scrutiny Forward Work Programme 2019/20. (*Pages 11 - 14*)
5. Urgent items
Any Urgent Items (whether public or exempt) at the discretion of the Chairperson pursuant to Section 100B (4) (b) of the Local Government Act 1972
6. Access to Meetings
To resolve to exclude the public for the following item(s) pursuant to Section 100A(4) and (5) of the Local Government Act 1972 and the relevant exempt paragraphs of Part 4 of Schedule 12A to the above Act.

PART 2

7. To select appropriate private items from the Cabinet Board Agenda for pre-scrutiny (Cabinet Board Reports enclosed for Scrutiny Members).

S.Phillips
Chief Executive

Civic Centre
Port Talbot

Wednesday October 9th 2019

Committee Membership:

Chairperson: **Councillor L.M.Purcell**

Vice **Councillor C.Galsworthy**
Chairperson:

Councillors: A.P.H.Davies, O.S.Davies, J.Miller, S.Paddison,
S.H.Reynolds, D.Whitelock, A.N.Woolcock,
C.Edwards, W.F.Griffiths, H.C.Clarke and
N.J.E.Davies

Notes:

- (1) If Committee Members or non-Committee Members wish to have relevant items put on the agenda for future meetings, then please notify the Chief Executive/Chair eight days before the meeting.*
- (2) If non-Committee Members wish to attend for an item of interest, then prior notification needs to be given (by 12.00 noon on the day before the meeting). Non-Committee Members may speak but not vote, or move or second any motion.*
- (3) For pre scrutiny arrangements, the Chair will normally recommend forthcoming executive items for discussion/challenge. It is also open to Committee Members to request items to be raised - though Members are asked to be selective here in regard to important issues.*
- (4) The relevant Cabinet Board Members will also be invited to be present at the meeting for Scrutiny/ Consultation purposes.*

(5) *Would the Scrutiny Committee Members please bring the Cabinet Board papers with them to the meeting.*

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SOCIAL CARE HEALTH AND WELLBEING SCRUTINY COMMITTEE

(Committee Rooms A/B - Neath Civic Centre)

Members Present:

5 September 2019

Chairperson: Councillor L.M.Purcell

Councillors: A.P.H.Davies, O.S.Davies, S.Paddison,
D.Whitelock, A.N.Woolcock, C.Edwards,
W.F.Griffiths, H.C.Clarke and N.J.E.Davies

Officers In Attendance A.Jarrett, A.J.Thomas, D.Berni, K.Wedmore,
S.Jenkins, C.Howard, M. Weaver, D. Harding,
D.Tiddy, D.Cole, A.Davies, A.Turner, M.Selby,
S.Curran and J.Woodman-Ralph

Cabinet Invitees: Councillors P.D.Richards and A.R.Lockyer

Observers: Councillor J.D.Morgan

1. **MINUTES OF PREVIOUS MEETING**

That the Minutes of the previous meeting held on the 25 July 2019 be approved.

2. **ADULT AND CHILDREN AND YOUNG PEOPLE SERVICES HIGH LEVEL MEASURES - QUARTER 1 (APRIL 19 - JUNE 19)**

Members received an overview of the Adult and Children and Young People Services High Level Measures – Quarter 1, as detailed in the circulated report.

Members highlighted the following areas for further clarification:

- What was the cause of the stress related absences? It was explained that this was due to personal related issues not work.
- Why were the caseloads lower but sickness higher? This was due to a delay in the collation of data, sickness has reduced.

- In relation to Appendix 1 Page 17 Members asked that the figures of the total number of staff to be included in the graph so that Members can have a better understanding of the impact of the data.
- What was the definition for long term sickness? It was in excess of 4 weeks and the majority of the instances were in adult services, due to lifting injuries.
- Members asked Officers to investigate the reason for the drop in the number of supervisions taking place.
- What had been put in place to address the limited amount of information available from external foster carers on the reasons why placements broke down? Officers explained that this had been raised with the relevant officers and it was part of the visits by Social Workers which have a number of checks and balances. This would be followed up as part of the post audit action plan.

Following scrutiny, it was agreed that the report be noted.

3. **PRE-DECISION SCRUTINY**

The committee chose to scrutinise the following Cabinet Board items:

Trem y Glyn Residential Care Home Feasibility Study

The Committee received information on the proposal to undertake a feasibility study into the options of keeping Trem y Glyn residential care home open post 2022 as detailed in the circulated report.

It was explained that the feasibility study only related to Trem y Glyn. This formed part of future planning and looking at a variety of ways of supporting people with different needs going forward.

The Committee asked if the evaluation would be the same as previously undertaken where it was identified that the need for residential care was reducing. It was explained that it was the strategy that had changed from Direct Payments to developing additional options for residential care.

Confirmation was given that all external and internal requests for care were logged and data was available on numbers. Currently, demand was very high.

Members were pleased with the proposal for consideration today and looked forward to the outcome of the feasibility study when it was brought back to a future meeting.

Following scrutiny, the Committee was supportive of the proposal to be considered by the Cabinet Board.

Children and Young People and Adult Services – 1st Quarter (April 19 – June 19) Performance Report

Members received an overview of the Children and Young People and Adult Services 1st Quarter Performance data as detailed in the circulated report.

The Committee was pleased that the percentage of Adult at Risk enquiries completed within 7 days had increased.

Members raised the following queries:

- The numbers of services users in hospital waiting for social care to be put in place prior to discharge had increased why? Also, what would the impact of the changes to the Domiciliary Service be on the figures? It was explained that the increase in numbers was due to winter pressures and then staff taking leave by the end of September/October which had resulted in high numbers. This would see an improvement in the next quarter. The review of the service had resulted in increased capacity to deal with people with complex needs.
- Members asked that the numbers of people waiting for assessment or reassessment of need to be added to the Adult and Children and Young People Services High Level Measures Report for monitoring.
- Members asked that the Disabled Facilities Grant Report previously submitted to be brought back to Committee.

Following Scrutiny, it was agreed that the report be noted.

Western Bay Carers Partnership Board Annual Report 2018 -19

Members asked that Social Care, Health and Wellbeing Cabinet Board consider deferring this item. There was no officer from the Western Bay Carers Partnership Board available to present the report. The Social Care, Health and Wellbeing Scrutiny Chair would

write to Western Bay asking for assurances that a representative would present the report to a future meeting. Questions from the Scrutiny Committee to be included in the letter.

Hillside Behaviour Management Policy

The Committee received a briefing on the Hillside Behaviour Management Policy as detailed in the circulated report.

Discussion took place on the reason why records of control, restraint or discipline were not completed immediately rather than within 24 hours. Officers explained that the documentation was completed as soon as possible but the statutory requirement was that they must be completed within 24 hours unless there were exceptional circumstances.

Members emphasised their concern and asked that the Social Care, Health and Wellbeing Cabinet Board considers amending the Policy to state that all records of control, restraint and discipline were fully completed as soon as possible and no later than 24 hours of the incident unless under exceptional circumstances.

Reassurances were given that the correct staff ratios were in place and the Senior Management Team notified of any changes.

Following scrutiny, the Committee was supportive of the proposal to be considered by Cabinet Board subject to the following amendment:

Page 157 of the Policy as attached to the circulated report under The Registered Manager (RM) will ensure that, bullet point 7 be amended to state that all records of control, restraint and discipline are fully completed as soon as possible and no later than 24 hours of the incident unless under exceptional circumstances.

4. **FORWARD WORK PROGRAMME 2019/20.**

Confirmation was received that the Direct Payments, Safeguarding Reports and the Homecare Review would be programmed into the Forward Work Programme for Social Care, Health and Housing Cabinet Board (SCHHB) in due course.

Concern was expressed at the number of items on the SCHHB agenda which could be selected for scrutiny by the Committee. A request was made that subject to approval by Council the meetings be held on a 4 weekly basis rather than as currently 6 weekly.

5. **ACCESS TO MEETINGS**

RESOLVED: That pursuant to Section 100A(4) and (5) of the Local Government Act 1972, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 13 of Part 4 of Schedule 12A to the above Act.

6. **THE NEATH PORT TALBOT YOUTH JUSTICE AND EARLY INTERVENTION SERVICE QUARTERLY UPDATE**

Members received an overview of the NPT Youth Justice and Early Intervention Service Quarterly Update as detailed in the private circulated report.

Discussion took place on the newly established Management Board and the progress made.

The Annual Youth Justice Plan would be available for Members consideration later this year. Also, an update report would be brought for Members consideration on a 6 monthly basis.

Following Scrutiny, It was agreed that the report be noted.

7. **PRE-SCRUTINY**

The Manager's Report on Hillside Secure Children's Home

Members received information on the young people, information on staff and service planning and development for the period 1 March 2019 – 31 May 2019 (3 months) as detailed in the private circulated report.

Following scrutiny, it was agreed that the private report be noted.

The Regulated Service (Service Providers and Responsible Individuals) (Wales)

The Committee received the Regulated Service (Service Providers and Responsible Individuals) (Wales) Regulations 2017 as detailed in the private circulated report.

Following scrutiny, it was agreed that the private report be noted.

CHAIRPERSON

**Social Care, Health and Wellbeing Scrutiny Committee
Forward Work Programme 2019/20**

Date of Meeting	Agenda Item	Officer
5 September 2019	Youth Offending Service and Action Plan Report – Quarterly Update	Andrew Jarrett
	Quarterly Performance- Priority Indicators- Quarter 1	Angela Thomas
17 October 2019	<i>Autism Position Report- deferred to December</i>	
5 December 2019	Quarterly Performance- Priority Indicators- Quarter 2	Angela Thomas
	Autism Position Report: -Council Policy on Autism -Welsh Guidelines on Autism -NPT data	Andrew Jarrett

30 January 2020	Direct Payments Position Report <ul style="list-style-type: none"> • Process of application • Monitoring of process and data • Performance Monitoring • Lessons learnt and case studies 	Andrew Jarrett
12 March 2020	Rota Visits – Care Home Update	Gemma Hargest
	Quarterly Performance- Priority Indicators- Quarter 3.	Angela Thomas
30 th April		
4 th June		

To be built in:

Task and Finish Sessions:

- Hillside - How do the Police work with Hillside
 - Incidents
 - Feedback
 - Partnership and Reporting

- Post Scrutiny Review – Closure of Day Care Centres
- Valleys Action Plan
- Budget

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